

FIOCRUZ'S INSTITUTIONAL INTERNATIONALIZATION PROGRAM PrInt Fiocruz-CAPES

Internal Call nº 04/2020

Visiting Professor selection in Brazil for the PrInt Fiocruz-CAPES Graduate Programs for a short-term stay.

The Vice-Presidency of Education, Information and Communication, through the General Coordination of Education, makes public the call for the selection of applicants to scholarships of Visiting Professor in Brazil for the purposes of short-term activities with Programs under the Institutional Internationalization Program - PrInt Fiocruz-Capes Program. The General Coordination of Education (CGE) will be responsible for coordinating the selection process, dissemination of the result, management and execution of resources, according to the rules of PrInt Fiocruz-CAPES.

1. PURPOSE

- 1.1 The Call for Visiting Professor in Brazil aims to attract and select renowned teachers working and living abroad to participate in courses, training, lectures or face-to-face seminars with a minimum of 15 days and a maximum of 30 days.
- 1.2 The objective is to encourage the attraction of international leaders in the field of health, who have relevant scientific and technological production to contribute to the innovation of graduate programs, intensify the development of internationalization and excellence of education at Fiocruz.
- 1.3 Contribute to the process of internationalization of *stricto sensu* graduate studies and science, technology and innovation.
- 1.4 Strengthen cooperation and exchange programs between existing research network or institutions
- 1.5 Contribute to the maintenance and/or establishment of scientific exchange in the area of Fiocruz's Institutional Internationalization Project.
- 1.6 Expand the level of collaboration and joint publications among researchers working at Fiocruz and its partners abroad;

2. THE CONDITIONS OF THE PROCESS

- 2.1 The visiting Professor candidate should be a renowned researcher, have a Doctorate for a year, reside abroad, have recognized competence as a researcher in his area of activity and have relevant academic production in the last five years.

- 2.2 The proposal for the participation of the visiting foreign Professor must be forwarded by public servant in effective exercise at Fiocruz, acting as a permanent professor in one of Fiocruz's Graduate Program that participates in the PrInt Program Fiocruz-Capes (Appendix I), accompanied by a letter of support from the coordination of the Programme (Appendix III).
- 2.3 Whenever possible, the programmes should submit a joint proposal with other programs that are part of the PrInt Fiocruz-Capes Program, aiming at maximizing efforts and better resource use. The proposal, in this case, will have only one proponent program, but there should be described the other participating graduate programs and attached letters of support from the Coordinators of these programs involved.
- 2.4 In all cases, there should be a commitment that registrations for courses/training and activities be open to the all students of Fiocruz Graduate Programs, respecting the academic prerequisites relevant to the course or activity in question.
- 2.5 The proponent, whose candidate has been approved, must send within 30 (thirty) days after the completion of the visiting Professor's work in Brazil a report of the activities carried out under the project in the Institution, containing description of the courses, training, lectures or seminars, the activities fulfilled and other results obtained;
- 2.6 All communications under this Call will be made by the email address informed by the applicant at the time of registration.

3. ABOUT THE SCHOLARSHIPS AND BENEFITS

- 3.1 Fiocruz will not charge administrative and/or academic fees or bench fees from the beneficiaries of this Call.
- 3.2 The scholarships of this Call will last a minimum of 15 days and a maximum of 30 days, always starting on the first day or 15th day of the month, when business day, or on the first subsequent business day.
- 3.3 The benefits will be granted exclusively to the Professor and it does not depend on their family and salary condition. Also the accumulation of benefits for the same purpose and same level is not permitted, thus the candidate must declare other scholarships granted by federal, state or municipal public administration agencies or entities and require their suspension or cancellation, so that there is no accumulation of scholarships during the study period.
- 3.4 Up to 10 Visiting Professor scholarships will be offered in Brazil with a maximum duration of up to 30 (thirty days). Requests for additional stay or the traineeship will not be accepted under this Call for periods of less than those requested.
- 3.5 The scholarships are initially distributed in the projects of the three Thematic Research Networks. The objectives of each thematic network, the projects of activity and the graduate programs linked to these networks are presented in Appendix I of this call.

- 3.6 The items financed within the scope of this call as **Visiting Professor in Brazil** at Fiocruz are:
- Scholarships in monthly installments, according to amounts stipulated in Appendix I to Capes Ordinance No. 1, of January 3, 2020 available in (<http://cad.capes.gov.br/ato-administrativo-detalhar?idAtoAdmElastic=3062#anchor>), to cover expenses related to activities abroad, with a maximum term of 6 months;
 - Health Insurance Assistance, according to the amounts stipulated in Appendix IV to Capes Ordinance No. 1, of January 3, 2020, available in (<http://cad.capes.gov.br/ato-administrativo-detalhar?idAtoAdmElastic=3062#anchor>), for contracting health insurance with coverage in the country of destination;
 - Commuting Assistance: intended to contribute to the costs of acquiring air tickets round and return in economy class and promotional fare, to be paid in the currency practiced for the place of destination of the fellow, according to amounts stipulated in Appendix I of Capes Ordinance No. 1, of January 3, 2020 available in (<http://cad.capes.gov.br/ato-administrativodetalhar?idAtoAdmElastic=3062#anchor>)
- 3.7 The amounts listed in the points of "a" to "c" of item 3.6 shall be deposited by CAPES directly into the bank account of the Visiting Professor.
- 3.8 CAPES and Fiocruz will not grant tickets to companions or dependents.
- 3.9 CAPES will not cover any costs other than those described in subitem 3.6.

4. REQUIREMENTS FOR APPLICATION

- 4.1 The proponent professor must be a public servant in effective exercise at Fiocruz, acting as a permanent professor in one of Fiocruz's Graduate Program of the PrInt Fiocruz-Capes Program (Appendix I).
- 4.2 The Visiting Professor candidate in Brazil must meet the following requirements at the time of registration:
- Be foreign or Brazilian **acting and residing abroad**. No applications from Brazilians or foreigners who are carrying out research or teaching activities in Brazil will be accepted under any circumstances;
 - The visiting Professor must have a PhD title for at least 1 (one) year and having relevant academic production, especially in the last five years, with emphasis on the objectives of the Institutional Project for The Internationalization of Graduate Studies that is contemplated in PrInt Fiocruz-Capes and chosen for work;
 - He/she cannot accumulate the scholarship allocated in this Call with other scholarships in Brazil from resources from CAPES or other federal, state or municipal public administration bodies or entities;
 - The Professor must have the ORCID record that provides a unique identifier

focused on the academic and research area. Registration is free and can be done on the website <https://orcid.org/>.

5. REGISTRATION

- 5.1 The submission of the proposal presupposes the knowledge and acceptance by the candidate(a) of the Regulation for International Scholarships abroad CAPES (Capes Ordinance no. 289, dated January 02, 2019 or subsequent normative acts that discipline the matter) and conditions of this Call, of which you may not claim unawareness.
- 5.2 Proposals must be sent exclusively in PDF file, in a single email, to: print.capes@fiocruz.br, up to the deadline provided for in the schedule, having as the title of the subject: **Call n°04/2020 – Visiting Professor in Brazil**
- 5.3 It will only be accepted the proposals forwarded by email with all mandatory application documents in PDF, presented at the time of registration, which are:
 - a) Specific registration form completed in full, pursuant to Appendix II, duly signed by the proponent Professor and the visiting Professor candidate from abroad;
 - b) Updated summary curriculum of the foreign candidate, in Portuguese, English or Spanish containing information of the last 5 years (2015-2020), which contains a maximum of 5 pages;
 - c) Letter of agreement signed by the applicant on the proposed activities, as Appendix IV;
 - d) Course work plan/training signed by the course coordinator at Fiocruz and the foreign teacher. The Work Plan should be drawn up in Portuguese, English or Spanish with a maximum of 10 (ten) pages, with a schedule of the activity plan, and must contain:
 - I. Introduction and justification, which presents: the current and relevance of the theme of the course; relevance to the internationalization of FIOCRUZ; the potential of the Professor's coming to increase the research and education network; the relevance of the course for the scientific and technological development of the area in Brazil in the medium and long term; the relevance of the course for the economic and social welfare development of Brazil in the medium and long term, when the case.
 - II. Objectives and goals;
 - III. Methodology to be applied;
 - IV. Schedule of activities;
 - V. If the project provides for/meets national and international ethical regulations;
 - VI. Bibliographic references.;
 - e) Acceptance letter from the Coordinator(s) of the Program(s) with the which the candidate will act, expressing interest in the work of the candidate, as Appendix III;

- 5.4 The documentation must be attached in PDF format, preferably in a single file. Only file that is less than 5(five) megabytes will be accepted.
- 5.5 The information provided is the sole responsibility of the proponent and the applicant, who sign the registration form, and FIOCRUZ or Capes may delete it from the selection if the requested documentation is presented with partial, incorrect or inconsistent data, at any stage of the selection process, or even outside the specified deadline if it was subsequently found to be that untrue information.
- 5.6 If there is divergence of dates for the beginning and end of studies in the documents presented – schedule of activities, manifestations of the institutions involved or any other documents – CGE and CAPES may reject the application at any time, based on documentary inconsistency.
- 5.7 Also with regard to the divergence of the dates, if there is a request for reconsideration of the rejection decision or if the proponent timely submits clarifications, the committee may review the decision and arbitrate the period more consistent with the documents presented and compatible with the duration of the scholarship and the demand for which the candidate competed.
- 5.8 Additional documents and information may be requested by Fiocruz or CAPES at any time for better instruction of the process and implementation of the scholarship.
- 5.9 Additional documents and information may be requested by Fiocruz or CAPES at any time for better instruction of the process and implementation of the scholarship.
- 5.10 All communications under this Notice will be made through the email address informed by the applicant at the time of registration.
- 5.11 The proposal should be sent to the General Coordination of Education (CGE), the Vice-Presidency of Education, Information and Communication (VPEIC) of Fiocruz, with the complete documentation, as described in this item 5, within the deadlines presented in the schedule, **exclusively via e-mail**, to print.capes@fiocruz.br

6. SELECTION

- 6.1 The selection will be governed by this call and executed by the General Coordination of Education, with the support of the Project Coordinators of PrInt Fiocruz-CAPES;
- 6.2 The evaluation committee will be composed of the project coordinators of each of the Research Networks, according to Fiocruz Ordinance 1585/2018/PR. This committee will review and select the applicants.
- 6.3 If necessary, the General Coordinator of PrInt may convene members of the national or international steering committee, as well as *ad hoc* evaluators.
- 6.4 If the general coordinator or one of the project coordinators of one of the Networks, is the advisor of any candidate, he will not participate in the selection committee and a new internal or external member to PrInt Fiocruz will be invited.

6.5 The process of evaluating the proposals will consist of 3 (four) phases, as described below:

- a) Technical/documentary analysis/approval of registrations is done by eliminatory means;
- b) Analysis of the merits of the proposal will be eliminatory and classifier;
- c) Final Classification

6.6 **Criteria for analysis and judgment:**

6.6.1 **A) Technical/documentary analysis/approval of Registrations:**

- a) Meeting the candidate's requirements on the expected date of selection;
- b) Adequacy of the documentation presented by the applicant to the requirements of this call;

6.6.2 **Merit Analysis: will consist of the analysis of academic and scientific merit of the proposals, considering:**

- a) Relevance of the work plan with the PrInt Fiocruz-Capes project and its feasibility within the planned schedule;
- b) Scientific quality of the proposal in the area of knowledge and its potential results;
- c) Merit, originality and relevance of the Work Plan for the scientific and technological development and innovation of the country;
- d) Previous experience of the foreign **visiting Professor** candidate in the area of the research project, considering its relevant scientific, technological or innovative production, especially in the last five years;
- e) Quality, coherence and adequacy of the work project regarding the objectives, activities and targets proposed, in addition to coherence with the programs involved;
- f) Impact potential in strengthening the interaction between Fiocruz and the foreign institution, in which the candidate has a working relationship, and generation of results that positively impact the development of teaching, research and extension of programs Fiocruz in more than one program;
- g) Qualification of the institution/area of the Professor abroad, including its position in international academic rankings;
- h) Adequacy of the proposal to the themes and projects of PrInt Fiocruz/CAPES;
- i) Scope/cross-sectionality of the proposal: consider whether it covers more than one graduate program, more than one Print project, or more than one Print Network.

6.7 The final classification will be established by the descending order of notes, obtained by the sum of the points measured by the evaluators for each criterion described above, considering:

- 0 points - Unacceptable - incomplete or missing information.
1 point - Weak
2 points - Average
3 points - Good

- 4 points - Very Good
 5 points - Excellent
- 6.8 The proposal that does not reach an average of 18 points in the evaluation will be eliminated selection, even if all vacancies in your network are not filled.
- 6.9 The results of each selection stage will be published on the PrInt Fiocruz-CAPES (<https://print.campusvirtual.fiocruz.br/>) website and the selected applicants will be officially communicated, receiving instructions on the implementation of the scholarship by email.
- 6.10 The proposal that is not approved may forward resources within the time limit stipulated in the Schedule of this call, by e-mail.

7. SCHEDULE

| Phases | Period |
|--|----------------------------------|
| Call Disclosure | January 31st, 2020 |
| Proposals registration | January 31st to March 25th, 2020 |
| Disclosure of approved applications | March 27 th , 2020 |
| Applications for appeal/reconsideration of type-approval | March 30 th , 2020 |
| Disclosure of the Results of documentary analysis after appeal/reconsideration | March 30 th , 2020 |
| Merit Analysis Period | April 1st to April 7th, 2020 |
| Disclosure of the Merit Analysis Result | April 8th, 2020 |
| Requests for appeal/reconsideration of the Merit Analysis | April 9th, 2020 |
| Disclosure of the Final Result | April 13th, 2020 |

Calendar for registering the fellow at SCBA

| Scholarship holder nomination period at SCBA | Period of the beginning of the Stock Exchange and activities abroad |
|--|---|
| April 1st to April 24th | June to September of 2020 |
| June 1st to June 19th | September of 2020 |

Single paragraph: This Call was adapted to the CAPES calendar, sent and released by Letter 03/2020. Please be advised that this calendar may change in order to adapt to the changes that CAPES may make later.

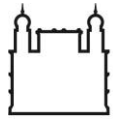
8. GENERAL PROVISIONS

- 8.1 The replacement of the grant beneficiary or the transfer of the grant granted to another Visiting Professor in Brazil is not permitted under this Call.

- 8.2 The submission of the proposal presupposes the knowledge and acceptance by the candidate of the Regulation for international scholarships of Capes (Capes Ordinance No. 125, of May 29, 2018) or subsequent normative acts that discipline the matter and conditions of this Notice, of which he cannot plead ignorance.
- 8.3 The candidate who does not have his candidacy admitted may forward resources following the schedule stipulated in this notice. The resources will be analyzed by the respective commissions and given knowledge by e-mail to the applicant.
- 8.4 Omitted or exceptional cases will be analyzed by the print Fiocruz coordinator group (general coordinator and project coordinators);
- 8.5 At the discretion of the evaluation committee, with the approval of the General Coordination, it will be possible to relocate applicants between networks in order to maximize/optimize the use of scholarships.
- 8.6 The foreign applicant contemplated with scholarship in this call must provide on its own the visa to stay in Brazil in accordance with current legislation, where applicable.
- 8.7 This called will follow the indication schedule of scholarships available on the Capes website and is therefore subject to changes arising from changes in the opening dates of the CAPES system.
- 8.8 The granting of scholarships and benefits is prohibited to those who are in a situation of default with CAPES or are included in any registrations of delinquents maintained by organs of the Federal Public Administration.
- 8.9 After the selection and dissemination of approved applications, CGE will register the selected and approved applicants in CAPES's Scholarship and Aid Control System (SCBA), according to the schedule of implementation of scholarships presented by CAPES for the year 2020.
- 8.10 Questions and requests for information should be forwarded to the e-mail address: print.capes@fiocruz.br: SUBJECT: **Call n°04/2020 – Visiting Professor in Brazil**
- 8.11 All communications, after registration at CAPES, will be made by the candidate with Capes, through the Direct Line system (<http://linhadireta.Capes.gov.br>).
- 8.12 FIOCRUZ and CAPES are retained for the right at any time to request additional information or documents they deem necessary.
- 8.13 Fiocruz is not responsible for the suspension or contingency of scholarships made by CAPES that impact the PrInt Fiocruz-CAPES Program, which may be suspended in case of resource containment.

Rio de Janeiro, January 31, 2020.

Maria Cristina Rodrigues Guilam
General Education Coordinator
Siape:463683
VPEIC/Fiocruz



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Informação e Comunicação



APPENDIX I RESEARCH NETWORKS, THEMATIC PROJECTS AND ENROLLED GRADUATE PROGRAMS

RICEI – Integrated Network of Science and Technology for coping with Emerging and re-emerging Infectious Diseases

OBJECTIVE: To support actions that use the technologies available today in an integrated way to address gaps in the knowledge of the interaction of pathogens with their hosts, aiming to provide scientific subsidies for the development of new diagnostic, therapeutic and vaccine approaches. The network is structured in five large thematic areas and a central nucleus: (1) Diagnosis; (2) Drugs, (3) Vaccines, (4) Transmitters of pathogens, (5) Animal reservoirs and environment.

THEMATIC PROJECTS RICEI:

- Tackling emerging and re-emerging arboviruses
- Integrated understanding of the complexity of interaction in infectious diseases
- Improvement of the therapeutic, diagnostic, and preventive knowledge to fight against parasitic disease

RICRONI – Integrated network of non-communicable chronic diseases

OBJECTIVE: To support actions based on the epidemiological transition in the country that shows an important growth in chronic non-infectious diseases, which is accompanied by the process of population aging, which require the urgent development of strategies to prevent the progression of this framework.

THEMATIC PROJECTS RICRONI:

- Coping with metabolic diseases and aging
- Coping with diseases of an oncologic nature
- Coping with neuromuscular diseases, neurodevelopmental diseases and neurodegenerative diseases

RIDES – Integrated network to cope with health inequalities

OBJECTIVE: To support actions that promote the confrontation of health inequalities manifested in different territorial scales, globally and within societies. Two aspects are the focus of this network: determination of health-disease processes (epidemiological, social, environmental dimensions); health systems and services (dimension of policies for promoting and health care of the population).

Vice-Presidência de Educação, Informação e Comunicação
Coordenação-Geral de Educação

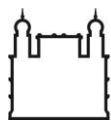
Av. Brasil, 4365– Castelo Mourisco, sala 07 – Manguinhos – 21040-900 – Rio de Janeiro, RJ - Brasil
E-mail: print.capes@fiocruz.br / Telefones: 21 3885-1718/1077

THEMATIC PROJECTS RIDES:

- Studies on social determinants of health, based on the epidemiological method, on the approach of complex systems and other methods
- Analyses of health inequalities related to socioeconomic development models and social dynamics
- Cooperation in Education and Research on health services, systems and policies

ENROLLED GRADUATE PROGRAMS WITHIN PrInt FIOCRUZ-CAPES:

| Units | Programs |
|---|--|
| Oswaldo Cruz House - COC | History of Science |
| Sergio Arouca National School of Public Health - ENSP | Epidemiology in Public Health Public Health Public Health and Environment |
| Institute of Information, Communication, Scientific and Technological in Health – ICICT | Health Information and Communication |
| Fernandes Figueira Institute – IFF | Child and Women's Health |
| Gonçalo Muniz Institute – IGM | Biotechnology in Health and Investigative Medicine |
| National Institute of Quality Control in Health – INCQS | Health Surveillance |
| National Institute of Infectious Diseases – INI | Clinical Research |
| Oswaldo Cruz Institute- IOC | Biodiversity and Health Cell and Molecular Biology Computational Biology and Systems Parasitic Biology Teaching in Biosciences and Health Tropical Medicine |
| Rene Rachou Institute – IRR | Health Sciences |



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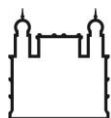


APPENDIX II REGISTRATION FORM

| | |
|--|----------------------|
| PROPONENT PROFESSOR (Fiocruz servant) | |
| Name: | |
| SLAPE Registration: | CPF: |
| Telephone: | Mobile phone: |
| E-mail: | |
| Additional e-mail: | |
| Unit: | |
| Graduate program: | |
| Another graduate/unit program involved (if there is): | |
| ORCID Registration: | |
| Link of the Curriculum Lattes: | |
| Period of receipt of the teacher from abroad: _____ (day/month/year) to _____ (day/month/year) | |
| Course name/training to be performed: | |
| Network(s) to which the proposal is linked: () RICRONI () RICEI () RIDES | |
| Justification for the course/training within the objectives of the Network: | |

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Coordenação-Geral de Educação

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| VISITING TEACHER CANDIDATE |
|--|
| Name: |
| Phone: |
| E-mail: |
| E-mail additional: |
| Registration ORCID: |
| Passport number: |
| City of residence: |
| Country of residence: |
| University or Research Center: |
| Doctoral area: |
| Year of defense of the doctorate: |

Rio de Janeiro, (day) (month) of (year).

Name, signature and stamp of the proponent
professor

Name and signature of the visiting teacher

INSERT UNIT LOGO

APPENDIX III
LETTER OF ENDORSEMENT OF THE COORDINATION OF THE GRADUATE PROGRAM

(please erase and replace the parentheses with the information requested)

To Fiocruz Coordination of General Education,

The Coordination of the Graduate Program in (name of the graduate program) of the (name of the unit) declare hereby with this letter support and institutional consent to the project "(project title)" submitted to the Call n°04/2020 – Visiting Professor by the professor (proponent's name), of the (department or laboratory).

The course/training to be held in (department, laboratory or college) of the (university name, institute or center), in (month/year), with the participation of the prof. Dr. (name of the foreign teacher(a)), presents potential for strengthening the interaction between Fiocruz and the foreign institution and generating results that positively impact the development of Fiocruz's teaching and research.

Best regards,

Rio de Janeiro, (month) (day), (year).

Name, signature and stamp of the graduate program coordinator
(sign and stamp)

INSERT UNIT LOGO

APPENDIX IV
LETTER OF ENDORSEMENT OF THE VISITING PROFESSOR
(replace and erase parentheses with the requested information)

To may it whom concern:

With this letter, I hereby confirm the agreement in participating of the course “(title of the course)” as a visiting scholar at (unity Fiocruz) in (state).

The course/activity proposed by Dr. (Fiocruz researcher’s name) of the (department/faculty/laboratory) will be initiated in (month)/2020 and will be finished in (month)/2020. The activities proposed are suitable for the period it will last and it has the potential to enhance Fiocruz expertise in the field of public health, as well as the internationalization of the institution.

(city), (month) (day) 2020.

(Supervisor’s name – please sign above)