

FIOCRUZ INSTITUTIONAL PROGRAM OF INTERNATIONALIZATION CAPES/PrInt-Fiocruz

Internal Call No. 03/2024

Selection of a Visiting Professor for a short stay in the Graduate Programs enrolled in the CAPES/PrInt-Fiocruz program in Brazil.

The Vice-Presidency of Education, Information, and Communication, through the General Coordination of Education, publicly announces a call for applications for scholarships for Visiting Professors in Brazil. The program aims to support short-term activities in Graduate Programs under the Institutional Program of Internationalization CAPES PrInt-Fiocruz Program. The General Coordination of Education will coordinate the selection process, disseminate the results, manage and execute resources in compliance with the rules of the CAPES PrInt-Fiocruz Program

1. PURPOSE

- 1.1 The Call for Visiting Professor in Brazil aims to attract and select renowned teachers who work and live abroad to participate in courses, training, lectures or in-person seminars that are at least 15 days long but no more than 30 days long.
- 1.2 The objective is to encourage the attraction of international leaders in the field of health who have relevant scientific and technological expertise to contribute to the innovation of graduate programs, intensify the development of internationalization, and promote excellence in education at Fiocruz.
- 1.3 Contribute to the process of internationalization of stricto sensu graduate studies and the fields of science, technology, and innovation.
- 1.4 Strengthen cooperation and exchange programs between institutions and contribute to the consolidation of existing research networks.
- 1.5 Contribute to the maintenance and/or establishment of scientific exchange in the area of Fiocruz Institutional Internationalization Project.
- 1.6 Expand the level of collaboration and joint publications among researchers working at Fiocruz and its partners abroad;

2. SCHOLARSHIPS AND BENEFITS

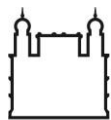
- 2.1 It will be offered 06 Visiting Professor scholarships. The scholarship granted may last a minimum of 15 days or a maximum of 30 (thirty days). Requests for additional stay or activities for periods shorter than requested will not be accepted under this Call. The scholarships are distributed among projects of the three Thematic Research Networks.
- 2.2 The items financed within the scope of this call as **Visiting Professor in Brazil** are:

- a) **Scholarships in monthly installments**, according to amounts stipulated in Annex I, table 2, of Capes Ordinance No. 1, of January 3, 2020, to cover expenses related to activities in Brazil;
 - b) **Health Insurance allowance**, according to the amounts stipulated in Annex IV, table 2, of Capes Ordinance No. 1, of January 3, 2020, for contracting health insurance with coverage in Brazil;
 - c) **Installation allowance**, according to the values stipulated in Annex III of Capes Ordinance No. 1, of January 3, 2020, paid in a single installment at the beginning of the grant
 - d) **Travel allowance**: intended to contribute to the costs of acquiring air tickets round trip in economy class and promotional fare, to be paid in brazilian currency, according to amounts stipulated in Annex II, table 2 of Capes Ordinance No. 1, of January 3, 2020;
- 2.3 The amounts listed in the points of "a" to "d" of item 2.2 shall be deposited by CAPES directly into the bank account of the Visiting Professor.
 - 2.4 CAPES will not cover any costs other than those described in subitem 2.2.
 - 2.5 CAPES and Fiocruz will not grant tickets to companions or dependents.
 - 2.6 Fiocruz will not charge administrative and/or academic fees or bench fees from the beneficiaries of this Call.
 - 2.7 The benefits will be granted exclusively to the Visiting Professor in Brazil and it does not depend on their family and salary condition. Also the accumulation of benefits for the same purpose and same level is not permitted, thus the candidate must declare other scholarships granted by federal, state or municipal public administration agencies or entities and require their suspension or cancellation, so that there is no accumulation of scholarships in Brazil
- ### 3. REQUIREMENTS FOR APPLICATION
- 3.1 **The application for a Visiting Professor Scholarship should be send by a proponent professor in Fiocruz**, public servant in effective exercise, accredited as a permanent professor in one of Fiocruz Graduate Program of the PrInt Fiocruz-Capes Program (<https://print.campusvirtual.fiocruz.br/pt-br/programas>), with a letter of support of the coordination of the graduate program (Annex III).
 - 3.2 Programs may present a joint proposal with other programs that are part of the CAPES/PrInt-Fiocruz Program, aiming at maximizing efforts and better use of resources. The proposal, in this case, will have only one proposing Program, but the participation of other Graduate Programs and the approval of their coordinators must be explicitly stated in the Work Plan.
 - 3.3 The candidate for Visiting Professor in Brazil, residing abroad, must be a researcher with recognized competence in his area of expertise and have relevant academic production in the last five years.

- 3.4 The Visiting Professor candidate in Brazil must meet the following requirements at the time of registration:
- Be foreign or Brazilian **acting and residing abroad**. No applications from Brazilians or foreigners who are carrying out research or teaching activities in Brazil will be accepted under any circumstances;
 - The Visiting Professor must hold a PhD degree for at least one year, demonstrate recognized competence in their field of expertise, and have relevant academic production, with a focus on the objectives of the Institutional Project for the Internationalization of Graduate Programs CAPES PrInt-Fiocruz, specifically in the last five years (2018-2023);
 - Do not accumulate scholarship granted by this Call with other scholarships in Brazil granted by CAPES or other federal, state or municipal public administration bodies or entities;
 - The Professor must have the ORCID record that provides a unique identifier focused on the academic and research area. Registration is free.
- 3.5 In all cases, there must be a commitment that enrollments for courses, training, lectures or in-person seminars and activities are open to all students of Fiocruz Graduate Programs, respecting the academic prerequisites relevant to the course or activity in question.
- 3.6 The Program CAPES/PrInt-Fiocruz presents a list of partner institutions in different countries that will be considered when analyzing applications, which must present, as a priority, a proposal with these foreign HEIs and countries already involved in PrInt, according to the updated list of PrInt partner institutions at: <https://print.campusvirtual.fiocruz.br/pt-br/iese estrangeiras>.
- 3.7 If the candidate for Visiting Professor's institution of origin is not listed among the institutions presented on the PrInt website (<https://print.campusvirtual.fiocruz.br/pt-br/iese estrangeiras>), the proposing professor must include, along with the other documents, a letter from the institution expressing their agreement to cooperate with Fiocruz within the scope of CAPES/PrInt-Fiocruz. The letter should be in accordance with Annex V, dated and signed, and should include the institution's physical address, email address for contact, and website.
- 3.8 Priority will be given to the country listed among the 70% to which we must allocate the funds, according to Annex I of the CAPES Notice (<https://www.gov.br/capes/pt-br/centrais-de-conteudo/02022018Edital412017Printalteracaoanexo1.pdf>).
- 3.9 Priority will be given to proposals that have the support of more than one Graduate Program associated with the CAPES PrInt-Fiocruz program, demonstrating a broad scope and transversality.

4. APPLICATION

- 4.1 The submission of the proposal implies that the candidate is aware and accepts the conditions of this Call, of which ignorance may not be claimed.
- 4.2 The proposals presented for the scholarship must be properly aligned with one of the three Networks and the objectives of the Institutional Program of Internationalization of Graduate Programs CAPES/PrInt-Fiocruz (<https://print.campusvirtual.fiocruz.br/pt-br/redes>), respecting the schedule of this Call.
- 4.3 Only proposals submitted through the electronic form – <https://forms.office.com/r/jhyCkNARjx> will be considered. The electronic form is accessible **using the institutional email of the proponent professor, of the Academic Secretariat, or of the PPG Coordination**. The documents (in pdf format) listed below must be attached to the application and submitted within the deadline set in the schedule, in a single application per candidate:
- Specific registration form fully completed and duly **signed by the proposing professor (Annex I)**;
 - Qualification form of the international scientific partnership (**Annex II**)
 - Acceptance letter from the Coordinator(s) of the Program(s) with whom the candidate will work, expressing interest in the work of the visiting professor, according to **Annex III**;
 - Document (maximum 2 pages) on the **scientific contribution of the proponent professor** for the last 5(five)years (2018-2022), containing, in addition to the link of the updated Lattes/CNPq Curriculum, the training of human resources and the 5(five) most relevant products of production in this period (scientific articles, patents, books, book chapters, etc.);
Note: Professors who became mothers in the last 5 (five) years, will add 1(one) year per child, with maximum of 2 (two) years for the evaluated period (2016/2017 to 2022). For the purpose of proof, the child's Birth Certificate or, in the case of adoption, the Civil Registry of Adoption of the child must be attached to the proposal;
 - Letter of agreement, **signed by the visiting professor**, regarding the proposed activities, according to Annex IV;
 - Updated summarized **curriculum of the visiting professor**, in Portuguese or English, with activities of the last 5(five) years (2018-2022), in up of 5(five) pages;
 - Copy of the CPF (if the candidate possesses it) or a copy of the passport if the candidate is a foreign nationa.
 - If the foreign professor's home institution is not listed on the PrInt website <https://print.campusvirtual.fiocruz.br/pt-br/iese estrangeiras>, the candidate must attach, along with the other documents, a letter in which the institution agrees to cooperate with Fiocruz within the scope of PrInt Fiocruz-Capes (according to Appendix V).
 - Work Plan in Portuguese (maximum 5 pages) containing:
 - Name of the proponent professor;



Ministério da Saúde

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Fundação Oswaldo Cruz

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Informação e Comunicação



- II. Name/affiliation of the foreign professor;
 - III. Title and Summary of the course/training Work Planning (maximum 1 page);
 - IV. Title and Summary of the Work Planning of the course/training in English;
 - V. A justification that presents the relevance of the course theme and how it aligns with the objectives of the PrInt Fiocruz-Capes Program
 - VI. Potential impacts of the Visiting Professor's coming to strengthen the internationalization of Fiocruz Graduate Programs and to enhance strategic international partnerships;
 - VII. Objectives;
 - VIII. Methodology applied for the course development;
 - IX. Schedule of activities.
- 4.4 The information provided is the sole responsibility of the applicant and the candidate who sign the registration form, and Fiocruz or CAPES may exclude it from the selection if the requested documentation is presented with partial, incorrect or inconsistent data, at any stage of the selection process, or even outside the specified deadlines, as well as if it was subsequently found to be untrue information.
- 4.5 Verified divergence of dates for the beginning and end of activities in the documents presented – schedule of activities, manifestations of the institutions involved or any other documents – GCE and CAPES may reject the application at any time, based on documentary inconsistency.
- 4.6 Also, regarding the divergence of the dates, if there is a request for reconsideration of the rejection decision or if the applicant, in a timely manner, submits clarifications, the committee may review the decision and arbitrate the period more consistent with the documents presented and compatible with the duration of the scholarship and the demand for which the candidate applied.
- 4.7 Additional documents and information may be requested by Fiocruz or CAPES, at any time, for better instruction of the process and implementation of the scholarship.
- 4.8 All communications under this Call will be made through the email address informed by the proponent professor at the time of registration.

5. SELECTION PROCESS

- 5.1 The selection process will be governed by this Call and conducted by the General Coordination of Education, with the support of the Project Coordinators of the CAPES/PrInt-Fiocruz Program
- 5.2 The evaluation committee will be composed of project coordinators from each of the Program CAPES/PrInt-Fiocruz Networks, research coordinator, or *ad hoc* consultants, at the discretion of the General Coordination of Education.
- 5.3 All stages of the Selection will be published on the PrInt Fiocruz CAPES Program website and the proponents will be officially communicated by e-mail.

- 5.4 The evaluation process of the proposals will consist of 3 (three) stages, as described below:
- Documentary analysis, which is eliminatory;
 - Merit analysis of the proposal, which is eliminatory and classificatory;
 - Final Classification.
- 5.5 Analysis and decision:
- 5.5.1 Technical/documentary analysis and registration approval:**
- Compliance with candidate requirements of this Call;
 - Adequacy of the documentation submitted by the candidate to the requirements of this Call;
- 5.5.2 Criteria for merit analysis:**
- Scientific quality of the proposal and its potential results – Weight 2;
 - Academic and scientific qualification of the Visiting Professor – Weight 2;
 - Academic and scientific qualification of the proponent Professor – Weight 1;
 - Scope/transversality of the proposal – Weight 1;
- 5.5.3 The final ranking will be established in the descending order of grades, obtained by the sum of the points awarded by the evaluators for each criteria described above, considering:
- 0 points - Unacceptable - incomplete or missing information.
 - 1 point - Weak
 - 2 points - Average
 - 3 points - Good
 - 4 points - Very Good
 - 5 points - Excellent
- 5.5.4 In the event of a tie, the points achieved in criterion "b", followed by the points achieved in criteria "a" e "c" will be used as a tiebreaker.
- 5.5.5 Priority will be given to the proponent professors who have CNPq Productivity Scholarships (PQ Scholarships). The provisions of this item refer to the prioritization of claim service, not to its exclusivity.
- 5.6 Proposals that do not reach an average of 21(twenty-one) points in the evaluation will have their applications rejected, even if not all vacancies are filled.
- 5.7 Priority will be given to the proposal that involves a country listed among the 70% for which we must allocate the funds, according to Appendix I of CAPES Notice (<https://www.gov.br/capes/pt-br/centrais-de-conteudo/02022018Edital412017Printalteracaoanexo1.pdf>).
- 5.8 The results of each selection stage will be published on the PrInt-Fiocruz CAPES website (<https://print.campusvirtual.fiocruz.br/>) and the proponent professors will be officially communicated, receiving instructions on the implementation of the scholarship by email.

6 SCHEDULE

STEPS	PERIODS
Submission of proposals	Until 23 rd July, 2023
Disclosure of approved applications	Until 1 st August, 2023
Requests for appeal/reconsideration of the application approval	Until 2 nd August, 2023
Disclosure of the result of applications after appeal/reconsideration	Until 3 rd August, 2023
Period of Merit Analysis	From 3 rd to 21 st August, 2023
Disclosure of the Merit Analysis Result	Until 23 rd August, 2023
Requests for Appeal/Reconsideration of Merit Analysis	24 th August, 2023
Disclosure of Final Result	25 th August, 2023

Calendar for registration of the scholarship holder at SCBA

Period of appointment of the scholarship holder at SCBA	Beginning of the scholarship and activities in Brazil
4 th to 18 th September 2023	January to March 2024
17 th to 31 st January 2024	April to July 2024
06 th to 20 th May 2024	August and September 2024

Single paragraph: This Call was adapted to CAPES calendar, sent and disclosed by Circular Letter No. 112/2022-DRI/CAPES, of September 08, 2022. Please be advised that this calendar may be modified in order to adapt to the changes that CAPES may later make or even be suspended due to CAPES' decisions to cancel international mobility scholarships due to the COVID-19 pandemic.

7 IMPLEMENTATION OF THE SCHOLARSHIP WITH CAPES

- 7.1 After the selection and disclosure of the approved applications, the candidate must register in the SCBA/CAPES system (<http://scba.capes.gov.br/scba>) and the proposing professor must inform by email print.capes@fiocruz.br that the registration has been completed or that the Professor already has a registration.
- 7.2 Only after receiving the confirmation of the registration in CAPES system, the GCE will register the selected and approved candidates in the Scholarship and Grants Control System (SCBA) of CAPES, according to the scholarship implementation schedule presented by CAPES.
- 7.3 After registering in the CAPES System, the process for the candidate to receive the scholarship becomes his/her responsibility, and the GCE cannot send messages or documents to resolve problems or doubts.

- 7.4 All communications, after registration with CAPES, will be carried out by the scholarship candidate directly with CAPES, through the Linha Direta system (<http://linhadireta.capes.gov.br>).
- 7.5 If there is no acceptance or refusal of the scholarship, the approved candidate will be considered as having withdrawn, and the scholarship will be cancelled after the deadline set by CAPES.
- 7.6 The scholarship award letter and the Scholarship Grant and Acceptance Agreement will be issued by CAPES after receipt of the acceptance of the scholarship.
- 7.7 Requests to change the data related to the scholarship period must have the agreement of the graduate program, the CGE, and the PrInt project coordinator and will be analyzed by CAPES to verify the feasibility of implementing the change.
- 7.8 The receipt of the Scholarship Grant and Acceptance Agreement does not guarantee the implementation of the scholarship. If any inconsistency or irregularity is found in the documents and information presented, CAPES may cancel the award based on the documentary inconsistency.
- 7.9 Scholarship cannot be granted to an approved candidate who is in default with CAPES or the Public Administration.
- 7.10 By signing the Scholarship Grant and Acceptance Agreement, the candidate agrees to the commitments and obligations provided for in Ordinance nº 289, of December 28, 2018.
- 7.11 The scholarship will only be considered implemented after the Scholarship Grant and Acceptance Agreement signed by the candidate is sent.
- 7.12 The scholarship implementation must be carried out within the deadlines and rules established by CAPES.
- 7.13 The start of the activities of the Visiting Professor must coincide with the period of academic activity.
- 7.14 During the period of stay in Brazil, the scholarship holder must be involved in academic activities.
- 7.15 It is the responsibility of the scholarship holder to ensure the adequate and necessary visa for entry and stay in Brazil during the period of activities.
- 7.16 If the scholarship holder postpones the date of arrival in Brazil, it must be immediately notified to CAPES.
- 7.17 During the validity of the CAPES/PrInt-Fiocruz program, the proposing professor assumes the responsibility of sending any publications and other products resulting from this mobility to the coordination of the CAPES/PrInt-Fiocruz program, as well as referring to the support received from CAPES in the works produced or published, in any media, in any language, as stated in Ordinance Nº 206, of September 4, 2018.
- 7.18 According to Capes Ordinance nº 206, of September 4, 2018, the scholarship holder must refer to the support received using the following expressions, in the language of the work: "The present study was carried out with the support of the Coordenação de Aperfeiçoamento de Pessoal de Nível Superior - Brazil (CAPES) - Financing Code 001"

or "This study was financed in part by the Coordenação de Aperfeiçoamento de Pessoal de Nível Superior - Brazil (CAPES) - Financing Code 001."

8 RETURN OF THE FORMER SCHOLARSHIP

- 8.1 After returning to the country of origin, the former grantee must submit all the necessary documents for accountability (e.g. proof of boarding tickets, health insurance, activity report), via the SCBA system (<https://scba.capes.gov.br/>), to avoid being in default with CAPES.
- 8.2 The communication with the former grantee will remain through the Direct Line platform (<http://linhadireta.capes.gov.br>).
- 8.3 The former grantee must inform CAPES if the results of the research or the final report itself have commercial value or may lead to the development of a product or method involving the establishment of a patent.
- 8.4 All products, works produced, published from this mobility must mention CAPES in the acknowledgments and/or financial support and be **informed by the proponent professor** through email to print.capes@fiocruz.br.
- 8.5 The **proponent professor** must send to the email print.capes@fiocruz.br, within 30 (thirty) days after the completion of the Visiting Professor in Brazil, a report of the activities developed within the scope of the project in the Institution, containing a description of the courses, training, lectures or in-person seminars, number of participants and other results obtained, such as publication or products produced with the Higher Education Institute (HEI).

9 GENERAL PROVISIONS

- 9.1 It is not allowed, within the scope of this call, the replacement of the beneficiary of the scholarship or the transfer of the scholarship granted to another Visiting Professor in Brazil.
- 9.2 The submission of the proposal implies that the candidate is aware of and accepts the Ordinance nº 289, of December 28, 2018, regarding the Regulation of Scholarships Abroad (<http://cad.CAPES.gov.br/ato-administrativo-detalhar?idAtoAdmElastic=45#anchor>) or subsequent normative acts that regulate the matter and the conditions of this call, of which he/she cannot plead ignorance
- 9.3 Candidates whose applications were not approved may submit appeals following the schedule established in this call. The appeals will be analyzed by the respective committees, and the proponent teacher will be notified of the outcome via email.
- 9.4 Omitted or exceptional cases will be reviewed by the PrInt Fiocruz group of coordinators (general coordinator and project coordinators).
- 9.5 At the discretion of the evaluation committee, with the approval of the General Coordination, it will be possible to relocate candidates between the networks in order to maximize/optimize the use of scholarships.

- 9.6 This call will follow the scholarship indication schedule available on the capes website and is therefore subject to modifications arising from changes in the opening dates of CAPES system.
- 9.7 It is forbidden to grant scholarships and benefits for those who are in default with CAPES or are included in any registrations of defaulters maintained by agencies of the Federal Public Administration.
- 9.8 After the selection and disclosure of the approved applications, CGE will register the selected and approved candidates in the Scholarship and Grant Control System (SCBA) of CAPES, according to the scholarship implementation schedule presented by CAPES.
- 9.9 Questions and requests for any further information should be sent to the email address: print.capes@fiocruz.br SUBJECT: Call No. 03/2024 - Visiting Professor in Brazil.
- 9.10 All communications, after enrollment in CAPES, will be made by the candidate through the Direct Line system (<http://linhadireta.capes.gov.br>).
- 9.11 Fiocruz and CAPES reserve the right, at any time, to request additional information or documents which they deem necessary.
- 9.12 Fiocruz is not responsible for suspension or contingency of scholarships made by CAPES that impact PrInt Fiocruz-CAPES Program, which may be suspended in case of resource containment.
- 9.13 In the event of irregularities after the concession, CAPES will cancel the scholarship and the request of reimbursement of the amounts paid, plus interest and monetary correction in accordance with the applicable legislation.

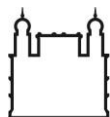
Rio de Janeiro, 22 May, 2023.

Maria Cristina Rodrigues Guilam

General Coordinator of Education

Siape:463683

VPEIC/Fiocruz



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Informação e Comunicação

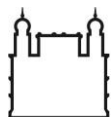


APPENDIX 1 APPLICATION FORM

Name of the Proponent Professor:	
Period of activity in Brazil: from (month/year) ___/___ to ___/___	
Name of the Visiting Professor:	
University or Research Center of origin:	
Name of courses, training, lectures, or seminars to be performed:	
Does the proposal encompass Visiting Professor's activities that include more than one Fiocruz Graduate Program? () Yes () No If so, describe it (e.g.: seminars, short-term courses, online activities etc.)	
Check the box that corresponds to the Networks and Projects in which your work plan is fitted	
<input type="checkbox"/>	RICEI - Integrated Network of Science and Technology for coping with Emerging and Re-Emerging Infectious Diseases
<input type="checkbox"/>	Dealing with emerging and reemerging arboviruses
<input type="checkbox"/>	Integrated understanding of the complexity of interaction in infectious diseases
<input type="checkbox"/>	Improvement of therapeutic, diagnostic, and preventive knowledge to fight against parasitic disease
<input type="checkbox"/>	RICRONI - Integrated Network of Non-Communicable Chronic Diseases
<input type="checkbox"/>	Coping with metabolic diseases and aging
<input type="checkbox"/>	Coping with oncological diseases
<input type="checkbox"/>	Coping with neuromuscular diseases, neurodevelopmental diseases and neurodegenerative diseases
<input type="checkbox"/>	RIDES - Integrated Network to cope with Inequalities In Health
<input type="checkbox"/>	Studies on social determinants of health, based on epidemiological method, on the approach of complex systems and on other methods, encompassing the differences between exposures and health outcomes
<input type="checkbox"/>	Analysis of health inequalities related to socioeconomic development models and social dynamics
<input type="checkbox"/>	Cooperation in education and research on health policies, systems and services
Justification of the link within the objectives of the Network:	

Rio de Janeiro, (month), (day), (year)

Name and signature of the proponent professor



APPENDIX II

QUALIFICATION FORM OF THE INTERNATIONAL SCIENTIFIC PARTNERSHIP

Name of the proponent Professor: _____

Curriculum Lattes link: _____

Foreign institution of the Visiting Professor: _____

It has a partnership with the foreign Institution: () No
 () Yes. When did it start?? _____

Is it formalized? Do you have a Memorandum of Understanding? () Yes () No

Why is this institution a strategic partner? Justify (up to 2500 characters))

Are there any products resulting from this former partnership/collaboration?

Yes () No ().

If so, please explain in the table below:

Fill in the table below with the number of products of a former partnership/collaboration:

Products*	2018	2019	2020	2021	2022	2023
No. of articles co-authored with foreign institution						
No. of Events Organized						
No. of International Disciplines in foreign language						
No. of co-tutorship advisees						
Other (specify below)						

List the top 5(five) products of this partnership/collaboration:

Date: (month, day, year).

 Signature of the Advisor

Inserir logo da unidade, departamento

Insert here the logo of the institution

**APPENDIX III
LETTER OF INDICATION OF COORDINATION
GRADUATE PROGRAM:**

(The letter must be printed on the letterhead paper and should include the physical and virtual addresses, as well as the contact information of the person in charge. Fill in the required information and remove the parenthesis)

To the General Coordination of Education of Fiocruz,

The Coordination of the Graduate Program (name of the graduate program) of (name of the unit) hereby declares support and institutional consent to the application for Call No. 03/2023 for Visiting Professor in Brazil by (name of the proponent professor), assigned to (department or laboratory).

The course/training to be carried out in the (department, laboratory) of the (name of the institute or research center), in (month/year), with the participation of Prof. Dr. (name of foreign professor), has the potential to strengthen the interaction between Fiocruz and the foreign institution and generate results that positively impact the development of Fiocruz teaching and research.

Yours sincerely,

Rio de Janeiro, month/day/year.

Name and signature of the Graduate Program coordinator

COLOQUE AQUI O ENDEREÇO FÍSICO, VIRTUAL E ELETRÔNICO E OUTRAS INFORMAÇÕES DE CONTATO DA UNIDADE, DEPARTAMENTO

PROVIDE HERE THE PHYSICAL ADDRESS, THE EMAIL ADDRESS AND WEBSITE OF THE FACULTY/DEPARTMENT

Inserir logo da unidade, departamento

Insert here the logo of the institution

APPENDIX IV

LETTER OF OFFICIAL ACCEPTANCE OF THE INSTITUTION OF ORIGIN

LETTER OF ENDORSEMENT

(The letter must be printed on the letterhead paper and should include the physical and virtual addresses, as well as the contact information of the person in charge. Fill in the required information and remove the parenthesis)

To may it whom concern:

With this letter, I hereby confirm the agreement in participating in the course “(title of the course)” as a Visiting Professor at (unity Fiocruz) in (state).

The course/activity proposed by Dr. (Fiocruz researcher’s name) of the (department/faculty/laboratory) will start in (day/month/year) and will be finished in (day/month)/2023). The activities proposed are suitable for the period and it has the potential to enhance Fiocruz expertise in the field of public health, research and technology development in health, and also contributes to the internationalization of the institution.

Yours faithfully,

(city), (month) (day), (year).

(Supervisor’s name – please sign above)

COLOQUE AQUI O ENDEREÇO FÍSICO, VIRTUAL E ELETRÔNICO E OUTRAS INFORMAÇÕES DE CONTATO DA UNIDADE, DEPARTAMENTO

PROVIDE HERE THE PHYSICAL ADDRESS, THE EMAIL ADDRESS AND WEBSITE OF THE FACULTY/DEPARTMENT

Inserir logo da unidade, departamento

Insert here the logo of the institution

APPENDIX V

LETTER OF COOPERATION OF THE FOREIGN INSTITUTION

(This letter will be necessary only if the institution is not listed in the CAPES/PrInt-Fiocruz Project. Fill in the required information and remove the parenthesis)

LETTER OF ENDORSEMENT

The **(name of the Institution)** hereby confirms its interest in collaborating with Oswaldo Cruz Foundation, Brazil – Fiocruz – in the development of academic activities related to the Institutional Program of Internationalization (CAPES/PrInt-Fiocruz).

The CAPES/PrInt-Fiocruz is a five-year program (from 2019 to 2024), financed by the Coordination for the Improvement of Higher Education Personnel (CAPES), which aims at strengthening international collaborative initiatives in research and education, such as the exchange of students and researchers, joint international seminars and courses, research networks, among others.

The **(name of the Institution)** collaboration with Oswaldo Cruz Foundation may involve academic activities related to the following Print Program Networks:

- 1) Integrated Network of Science and Technology for dealing with Emerging and Re-Emerging Infectious Diseases (RICEI)
- 2) Integrated Network of Non-Infectious Chronic Diseases (RICRONI)
- 3) Integrated Network for Countering Inequalities in Health (RIDES)

(city), (day) month), year

Name of the Institution Representative (signature above and stamp)

Current Position

Contact

COLOQUE AQUI O ENDEREÇO FÍSICO, VIRTUAL E ELETRÔNICO E OUTRAS INFORMAÇÕES DE CONTATO DA UNIDADE, DEPARTAMENTO

PROVIDE HERE THE PHYSICAL ADDRESS, THE EMAIL ADDRESS AND WEBSITE OF THE FACULTY/DEPARTMENT